

**ALTA HEALTHCARE BOARD MINUTES
THURSDAY, SEPTEMBER 20, 2018
DINUBA BRANCH LIBRARY**

BOARD ATTENDANCE

AREA I	JAVIER QUEVEDO, VICE CHAIR	PRESENT
AREA II	RAY MILLARD	PRESENT
AREA III	YVETTE BOTELLO, CHAIRPERSON	PRESENT
AREA IV	MARTHA SWAIM	PRESENT
AREA V	MARGIE DAVIDIAN	PRESENT

STAFF

CHEIF FINANCIAL OFFICER	CLIFF BRESSLER	PRESENT
BOARD CLERK	IRENE CLEMENTS	PRESENT
ATTORNEY	MIKE WILHELM	PRESENT

GUESTS

TANYA GOOSEV	ASSISTANT SUPERINTENDENT CUTLER-OROSI SCHOOL DISTRICT
SHEVONNE SWANSON	CUTLER-OROSI SCHOOL DISTRICT
SCOTT HARNES	DINUBA MAYOR
SEAN DOYLE	DINUBA FIRE DEPARTMENT
DENNIS HYLTON	ALT A HEALTHCARE AUDITOR

1. CALL TO ORDER

The meeting was called to order by Vice Chairperson Javier Quevedo at 11:04 am.

2. INTRODUCTION OF BOARD MEMBERS, STAFF AND GUESTS.

3. CONSENT CALENDAR

August 16, 2018

Motion to approve the Minutes of September 20, 2018 was made by Martha Swaim, seconded by Margie Davidian and approved.

4. PUBLIC COMMENT

Dinuba Mayor Scott Harness presented a cake to the Board as a thank you for their service to the Dinuba community and continued work and concern for the health needs in the area .

5. OLD BUSINESS

5.1 Website Update - Mike Wilhelm thanked those that provided pictures for the Website but asked the board to keep the Website in mind for more pictures and health articles of interest to add to the Website.

5.2 Status of the Health Survey - Mike reported on the need for more completed Health Surveys before we can go forward with a planned study session. The Health Survey is posted on the Website in both English and Spanish for the convenience of the community.

- 5.3 'Raisin Day' Saturday, September 29 - Margie Davidian reported that the booth was secured, cups to be distributed to attendees upon completion of Health Survey are ordered. The new Alta Healthcare Banner will be available and the Vision Scanner has been secured for the event. The booth will be staffed by the Alta Board Members from 10am to 5pm .

6. NEW BUSINESS

- 6.1 Alta Healthcare Auditor Dennis Hylton was introduced to the Board by Financial Officer Cliff Bressler. Mr. Hylton provided the Board and Staff with a copy of Alta Healthcare District Annual Financial Report for the year ending June 30, 2018 . Hylton reviewed the report with the Board recommending changes to keep the District in compliance .
- * Met Life Shares: Stock ownership is not a permitted investment under California Government Code 53600-53602. The district should contact Computershare, the trustee, to liquidate this investment to become compliant with investment regulations. District Response: The Chief Fiscal Officer in concert with the Investment Advisor will liquidate this holding at once with the investment Advisor receiving the proceeds to invest.
 - * Budget: A Public hearing is required prior to approval of the annual budget. District Response: This was done at the August meeting and will become standard annually in the future.
 - * Cancelled checks: The district does not currently have access to cancelled checks. District Response: The Chairperson will arrange to get copies of all canceled checks from the Bank and will compare them to the report of payments made by the Chief Fiscal Officer.
 - * Finding 2018-1 Investment Policy Monitoring and Control Procedure. The Chief Fiscal Officer should review responsibilities found on page 3 of Policy No VI and implement procedures for accounting and monitoring District investments. District Response: For each meeting going forward the Board will be provided with the most recent client statement and a report will be made by the Chief Fiscal Officer to confirm compliance with District Policy.
 - * Investment Policy Guidelines: Current Morgan Stanley investments do not agree with Investment Policy in Allowable Investment Instruments listed in Exhibit A of the Policy. The District should require the investment advisor to bring its portfolio in compliance with its Short Term Asset Allocation and Exhibit "A" Allowable Investment Instruments. District Response: Mr. Beeman has Exhibit "A" and when the move is made from Morgan Stanley to Wells Fargo Investment Advisors the recommended re-balancing of the investments will occur.
- Change of Investment Firm from Morgan Stanley to Wells Fargo Advisors -Wilhelm contacted Chris Beeman, Alta Investment Advisor , by phone to explain to the Board his transfer from Morgan Stanley to Wells Fargo. Morgan Stanley is no longer handling government accounts so the need to make a move was necessary.
- 6.2 Change of Investment Firm from Morgan Stanley to Wells Fargo Advisors.
A motion was made by Ray Millard to approve the transfer from Morgan Stanley to Wells Fargo Investment Advisors , Yvette Botello seconded the motion. Motion was approved.
- 6.3 ACHD Annual Meeting Report : Postponed until next meeting.

- 6.4 Tanya Goosev: Assistant Superintendent Cutler-Orosi School District : In compliance with the \$42,000 3 year Grant awarded to the Cutler-Orosi School District beginning with the 2017-18 school year through 2019-20, Tanya Goosev provided a detailed report accompanied with pictures of the activities conducted with the successful project conducted by Cutler - Orosi School District. To comply with the agreement the School District agreed to use the Grant funds only as specified in the approved grant proposal, to maintain records to show and account for the uses of grant funds and make an annual report to the Alta HealthCare District Board before the 2nd year money (\$14,000) could be provided. It was moved by Yvette Botello, seconded by Martha Swaim to provide the 2nd year funding to Cutler-Orosi School District and was approved.
- 6.5 Request for Defibrillators: Alta has a request for an additional AED. "Enerspect"- the provider of the AED's , no longer has the program Alta had in 2016. Josh Shelton, Sales Rep for Enerspect is working on reinstatement of the program.

NEXT MEETING:

DATE : WEDNESDAY, OCTOBER 17 TIME 11:00 AM PLACE: DINUBA BRANCH LIBRARY

7. ADJOURNMENT:

As there was no further business the meeting was adjourned at 12:15 pm

Respectfully Submitted,



Irene Clements, Clerk of the Board