

ALTA HEALTHCARE DISTRICT MINUTES
MEETING HELD ON ZOOM

MEETING DATE: THURSDAY, JANUARY 20, 2022
TIME: 11:00 A.M.
SHELTER IN PLACE: ALL BOARD MEMBERS, STAFF, AND GUESTS APPEARED THROUGH ZOOM

BOARD ATTENDANCE

AREA I	JAVIER QUEVEDO	VICE CHAIR	PRESENT
AREA II	KATHY GRANT		PRESENT
AREA III	YVETTE BOTELLO	CHAIR	PRESENT
AREA IV	MARTHA SWAIM		PRESENT
AREA V	MARGIE DAVIDIAN		PRESENT

STAFF

CHIEF FISCAL OFFICER	JANA SPADE	PRESENT
CLERK OF THE BOARD	IRENE CLEMENTS	PRESENT
ATTORNEY	MIKE WILHELM	PRESENT

GUESTS

JORDON WEBSTER DINUBA FIRE CHIEF

**MISSION: WE EXIST TO ENHANCE THE PHYSICAL AND MENTAL HEALTH OF ALL RESIDENTS
OF THE DISTRICT FROM CONCEPTION TO FINAL PASSING.**

1. CALL TO ORDER – The meeting was called to order at 11:01 a.m. by Chairperson Yvette Botello.
2. INTRODUCTIONS OF BOARD MEMBERS, STAFF AND GUESTS
3. CONSENT CALENDAR
Motion to approve the Minutes of November 18, 2021, as presented, was made by Martha Swaim, seconded by Javier Quevedo and approved.
4. PUBLIC COMMENT
Jordan Webster updated the Board on the progress of the Ray Millard Paramedic Scholarship Program. They already had two local community employees of the fire department sign up for the program. Also, he reported on the File of Life program, which involves providing vital medical information on a short form that can then be placed on a refrigerator. They are making substantial progress in getting the materials out to the public. Discussed expanding the effort to the Cutler Orosi area.
5. ANNUAL ORGANIZATIONAL MEETING
 - 5.1 Election of Chair and Vice Chair – Javier Quevedo nominated Yvette Botello to continue as Chair, seconded by Margie Davidian, approved. Martha Swaim then nominated Javier Quevedo to continue as Vice Chair, seconded by Margie Davidian, approved.
 - 5.2 Mike Wilhelm then reviewed all District policies with the Board. The Board and staff was asked to sign the Conflict of Interest Policy and return it to Mike Wilhelm.

6. INTRODUCTION OF BOARD CLERK CANDIDATE

6.1 Introduction of Stefane Lawson – Mike Wilhelm introduced, Stefane Lawson, the candidate for the new Clerk of the Board. He explained that she was the result of a contact from Jana Spade. Stefane then gave the Board her background and qualifications for the position.

6.2 Questions and Answers with Board – She answered questions from various Board Members. Decision on her hiring would be handled later in the meeting during the closed session.

7. PUBLIC HEARINGS ON REDISTRICTING (FIRST HEARING)

7.1 Explanation of Election Zones – Mike Wilhelm explained that after each national census the District was required to look at its election zones to determine whether they were balanced from a population standpoint. The County Election Office has set a deadline of April 17 to provide any rezoning information prior to the 2022 election in November.

7.2 Public Hearing – Yvette Botello called to order the public hearing on rezoning to see if the public had any comments on the subject. Hearing no comments, the public hearing was closed.

7.3 Board Questions and Discussion – Mike Wilhelm explained the problems he has been having in getting a demographic company to respond to his inquiries. The County Election Office, after imposing the requirement and deadline, proved completely unhelpful in how to go about the rezoning or who might be available to do the work. Mike Wilhelm will continue to work to find some demographer that might be available. It was suggested by Margie Davidian that he might check with the County Board of Supervisors, since they had just completed the process. Mike Wilhelm will report back at the next meeting.

8. GRANT APPLICATIONS, REPORTS AND INFORMATION (None)

9. OLD BUSINESS

9.1 Community Partners' Meeting – It was agreed to drop this from the agenda at this time. Margie Davidian was to look for a time later in the year when a face to face would be possible, and to re-calendar at that time for further discussion.

9.2 Report of Current Investment Account – Jana Spade reported that there was \$1,001,605.64 in the Investment Account as of the end of December.

9.3 Flash Report of Fund Balances – Jana Spade reported on the total resources of the District at the end of December 2021 including funds in reserve.

9.4 Grant Status Report – Jana Spade provided the Board with a report on the status of all grants that have been made and when the grantees would be reporting back to the Board on the use of the grants.

9.5 Budget Status Report – Jana Spade provided a report on the current status of the actual income and expenses compared to the approved budget for 2021-22. No adjustments were necessary.

10. NEW BUSINESS

10.1 Rules on Zoom Meetings After January 31, 2022 – Mike Wilhelm explained that with AB361 recently passed by the California Legislature, the rules on Covid-19 and Zoom meetings had once again changed. After this meeting, the Board would have to pass resolutions making specific findings in order to continue to meet by Zoom. The resolutions are only effective if the Governor has a current state of emergency announced and the Board finds that the Zoom meetings are necessary to protect public health and safety. The resolutions are only good for 30 days.

Resolution 2022-1 making these findings was moved by Martha Swaim, seconded by Javier Quevedo, approved. This allows the Board to conduct Zoom meetings through February 20, 2022.

10.2 Setting Next Board Meeting – The next meeting of the Board will be February 17, 2022 at 11:00 AM by Zoom.

10.3 Meeting with the Grand Jury – Based on a letter from the Tulare County Grand Jury to Yvette Botello, the Alta District was summoned to appear along with its financial records on December 20, 2021. Mike Wilhelm and Jana Spade appeared on behalf of the Board at the meeting with 9 members of the Grand Jury. We answered all of their questions and there was no follow up required. It appears that reviewing the various districts within the County is simply one of the functions of the Grand Jury, so nothing particular triggered this review other than it was our time.

10.4 Annual Report of the Board – Mike Wilhelm presented the annual report of the Board for 2021. Motion by Javier Quevedo to adopt, seconded by Martha Swaim, approved. The document will be added to the website.

11. MISCELLANEOUS COMMENTS/QUESTIONS (None)

12. CLOSED SESSION (Pursuant to Government Code 54947 – Evaluation of Staff and Professionals)

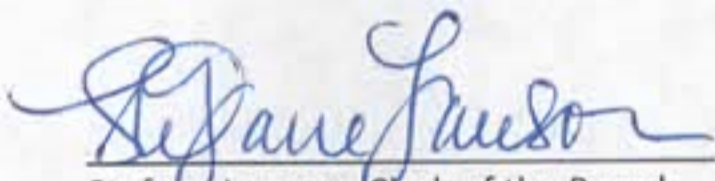
12.1 Report from Closed Session – Stefane Lawson is hired as the new Clerk of the Board (Ayes: Botello, Quevedo, Swaim, Davidian. Absent: Grant); Jana Spade rehired as the Chief Fiscal Officer of the Board (Ayes: Botello, Quevedo, Swaim, Davidian. Absent: Grant); and, Mike Wilhelm rehired as the legal counsel for the Board (Ayes: Botello, Quevedo, Swaim, Davidian. Absent: Grant)

13. NEXT REGULAR MEETING: DATE: MARCH 17, 2022; TIME: 11:00 A.M.; PLACE: TBA

14. SPECIAL MEETING: Under the terms of Resolution 2022-1 there will be a meeting set for February 17, 2022 on Zoom.

15. ADJOURNMENT: 12:18 P.M.

Respectfully Submitted,



Stefane Lawson, Clerk of the Board
Alta Healthcare District