

ALTA HEALTHCARE DISTRICT MINUTES
MEETING HELD ON ZOOM

MEETING DATE: THURSDAY, MAY 20, 2021
TIME: 11:00 A.M.
SHELTER IN PLACE: ALL BOARD MEMBERS, STAFF, AND GUESTS APPEARED THROUGH ZOOM

BOARD ATTENDANCE

AREA I	JAVIER QUEVEDO	VICE CHAIR	PRESENT
AREA II	KATHY GRANT		PRESENT
AREA III	YVETTE BOTELLO	CHAIR	PRESENT
AREA IV	MARTHA SWAIM		PRESENT
AREA V	MARGIE DAVIDIAN		PRESENT

STAFF

CHIEF FISCAL OFFICER	JANA SPADE	PRESENT
CLERK OF THE BOARD	IRENE CLEMENTS	PRESENT
ATTORNEY	MIKE WILHELM	PRESENT

GUESTS

JORDON WEBSTER	DINUBA FIRE CHIEF
DR. KULDIP THUSU	DINUBA CITY COUNCIL
TONYA PENNEBAKER	DINUBA UNIFIED
MANJEET DALI	DINUBA UNIFIED
LINDA CASTILLO	CUTLER-OROSI UNIFIED
YOLANDA VALDEZ	CUTLER-OROSI UNIFIED
ROGER NEUFELD	OPEN GATES MINISTRIES

**MISSION: WE EXIST TO ENHANCE THE PHYSICAL AND MENTAL HEALTH OF ALL RESIDENTS
OF THE DISTRICT FROM CONCEPTION TO FINAL PASSING.**

1. CALL TO ORDER – The meeting was called to order at 11:03 a.m. by Chairperson Yvette Botello.
2. INTRODUCTIONS OF BOARD MEMBERS AND STAFF
3. CONSENT CALENDAR
A motion was made by Martha Swaim, seconded by Margie Davidian, to approve the minutes of March 18, 2021 by Irene Clements and March 31, 2021 by Mike Wilhelm. Approved.
4. PUBLIC COMMENTS
Yolanda Valdez commented on the use being made of the exercise equipment that the Alta Board financed in their community and the positive impact it is having.
5. 2021-22 PROPOSED BUDGET
 - 5.1 Introduction – Jana Spade provided comments on the proposed budget which had been previously posted along with the agenda. She mentioned that she had adjusted some the categories to better reflect the actual expenses of the District.

- 5.2 Public Hearing – Yvette Botello opened the public hearing and invited questions and comments from the public. None were forthcoming and so she closed the public hearing.
 - 5.3 Board Questions and Comments – Next the Board asked a few questions about the budget which Jana Spade answered.
 - 5.4 Adoption – Motion made by Kathy Grant, seconded by Martha Swaim, to adopt the 2021-22 Budget as proposed. Approved.
6. GRANT APPLICATIONS – Yvette Botello advanced the grant reports and applications on the agenda.
- 6.1 Open Gate Ministries Report on Use of Grant – Roger Neufeld, the Chair of the Board for Open Gate Ministries, reported on the use of the \$80,000 grant given by the Alta Board last year to fund food services and operational costs related to their shelter. He stated \$40,000 was used for operational costs to help keep the shelter operational during the last year and \$40,000 went to providing food to the needy. Mr. Neufeld also mentioned that they had made a new \$80,000 grant application, and the Board agreed to put that matter on the July agenda.
 - 6.2 Monson-Sultana Unified Report on Use of Grant – No one appeared, and so this matter was continued to the July agenda.
 - 6.3 Monson-Sultana Unified Approval of 3rd Installment of Grant – No one appeared, and so this matter was continued to the July agenda.
 - 6.4 Grant Application Presentation Dinuba High School – Tonya Pennebaker and Manjeet Dali appeared on behalf of Dinuba Unified School District and its application for a \$50,000 grant for its MED Academy. The funds are to be used to expand opportunities for students in the MED Academy by providing scholarships for internships, field trips and lab opportunities. Motion to grant made by Margie Davidian, seconded by Marth Swaim. Approved.
 - 6.5 Grant Application Presentation for Orosi High School Career – Lisa Castillo and Yolanda Valdez appeared on behalf of Cutler-Orosi Unified School District and its application for a \$53,065 grant for its Pathway Academy of Health Sciences. The funds are to be used to provide scholarships for internships and for field trips for students enrolled in the program. Motion to grant made by Javier Quevedo, seconded by Kathy Grant. Approved.
 - 6.6 Any 2020-21 Budget Adjustments Required to Fund Grants – Jana Spade reported that no adjustments were needed in the grant budget to cover today's grants.
7. OLD BUSINESS
- 7.1 Report of Current Investment Account – Jana Spade reported that there was \$997,242.18 in the Wells Fargo investment account. The account had increased by almost \$35,000 in April alone.
 - 7.2 Flash Report of Fund Balances – Jana Spade reported that in the bank at the end of April was \$287,161.91. There were also uncleared checks and undeposited checks at the end of April which will add another \$124,469.98 to the account, making the reconciled bank balance \$369,903.90. After taking into account funds reserved for Monson-Sultana School District, that provides the District with available funds of \$1,219,446.08.
 - 7.3 Grant Status Report – Jana Spade provided the Board with a report on the current status of all grants that have been made to date.
 - 7.4 Budget Status Report – Jana Spade provided the Board with a fiscal year-to-date report on the status of budget for 2020-21 to actual expenses. She reported that the Board

- would need to make an adjustment to the budget to account for additional operational expenses incurred in 2020-21. That issue would be taken up later in the meeting.
- 7.5 Report on Issues Related to Payroll Matters – Mike Wilhelm reported that due to the work of Jana Spade, he was able to terminate Paychex. The 2020 year had been fixed and W-2s issued to the Board. We are now operating with the Board as employees for 2021. No further adjustments will be made at this time.
- 7.6 ACHD Re-Certification – Mike Wilhelm reported that the only pending matters to complete the re-certification are Javier Quevedo’s harassment training certificate and Margie Davidian’s ethics training certificate. Both said they would get these completed right away.
- 7.7 Community Partners Meeting/Survey – Margie Davidian reported that she had spoken to Mike Wilhelm about doing a survey and holding another Community Partners Meeting. After some discussion of how this meeting would be organized, it was agreed that Margie would report back in July with a specific proposal of the structure of the meeting and a potential date. The meeting would be set at a time for us to be able include students from the high schools.
- 7.8 Hiring of New Board Clerk – Mike Wilhelm reported that he had still received no applicants for the Board Clerk position. He provided the Board with another copy of the job description and encouraged them to review to see if they had a potential candidate.

[Kathy Grant left the meeting at this point]

8. NEW BUSINESS

- 8.1 BETA D&O Insurance Renewal (\$6,860) – Mike Wilhelm presented the renewal for officers and director’s insurance through BETA in the amount for \$6,860 for a 12-month period. While the amount seems high, there were not any companies willing to write the policy except for BETA a few years back. (See 8.2 for action.)
- 8.2 BETA General Liability Insurance Renewal (\$2,756) – Mike Wilhelm also presented the renewal for general liability insurance from BETA. A single motion was made to approve both renewals by Martha Swaim, seconded by Margie Davidian. Approved.
- 8.3 LACFO Request for ALTA to Vote on RDA Special District Representative – LACFO had requested a representative of all the special districts in the County to its RDA. They had sent a ballot to Yvette Botello. After some discussion, a motion was made by Margie Davidian to give the vote for George Ouzounian, seconded by Martha Swaim. Approved. Yvette Botello will send the ballot in.
- 8.4 Any 2020-21 Budget Adjustments for Operational Items – Jana Spade reported that the 2020-21 budget would need to be increased by \$32,500 to accommodate expenses to the end of the fiscal year for the CPA hired to deal with the payroll issues, the Wells Fargo investment account fees, and additional attorneys’ fees. Motion made by Javier Quevedo, seconded by Margie Davidian. Approved.
- 8.5 ACHD Annual Meeting – Mike Wilhelm informed the Board that there would be an in-person annual meeting of the ACHD at the Resort at Squaw Creek from September 22-24. It is hoped at least some of the Board can attend.

9 MISCELLANEOUS COMMENTS

Dr. Thusu praised the Board for their continual diligent work and support of the Alta Community.

10. NEXT REGULAR MEETING: DATE JULY 15, 2021 TIME: 11:00 A.M.
Whether the meeting will be by Zoom or in-person is pending at this time. The Zoom meetings have been allowed by a special order of the Governor as an accommodation during the pandemic. With the general restrictions being lifted on June 15, it is likely that in-person meetings will need to commence after that date. Mike Wilhelm will keep Yvette Botello informed, and they will make the call on how the next meeting will be held. The Dinuba Library is currently not available, but the Dinuba Fire Department is.

11. ADJOURNMENT
Yvette Botello adjourned the meeting at 12:31 P.M.

Respectfully Submitted,

Irene Clements, Clerk of the Board
Alta Healthcare District