

ALTA HEALTHCARE DISTRICT MINUTES
MEETING HELD ON ZOOM

MEETING DATE: THURSDAY, MARCH 17, 2022
TIME: 11:00 A.M.
SHELTER IN PLACE: ALL BOARD MEMBERS, STAFF, AND GUESTS APPEARED THROUGH ZOOM

BOARD ATTENDANCE

AREA I	JAVIER QUEVEDO	VICE CHAIR	PRESENT
AREA II	KATHY GRANT		PRESENT
AREA III	YVETTE BOTELLO	CHAIR	PRESENT
AREA IV	MARTHA SWAIM		PRESENT
AREA V	MARGIE DAVIDIAN		PRESENT

STAFF

CHIEF FISCAL OFFICER	JANA SPADE	PRESENT
CLERK OF THE BOARD	STEFANE LAWSON	PRESENT
ATTORNEY	MICHAEL WILHELM	PRESENT

GUESTS

JORDON WEBSTER	DINUBA FIRE CHIEF
ISAAC JOHNSON	DAVIS DEMOGRAPHICS

**MISSION: WE EXIST TO ENHANCE THE PHYSICAL AND MENTAL HEALTH OF ALL RESIDENTS
OF THE DISTRICT FROM CONCEPTION TO FINAL PASSING.**

1. CALL TO ORDER – The meeting was called to order at 11:00 a.m. by Chairperson, Yvette Botello.
2. INTRODUCTIONS OF BOARD MEMBERS, STAFF AND GUESTS
3. CONSENT CALENDAR
Motion to approve the Minutes of February 17, 2022, as presented, was made by Javier Quevedo, seconded by Martha Swaim and approved. Minutes of the February 17, 2022 Meeting shall be executed by Stefane Lawson, Clerk of the Board.
4. PUBLIC COMMENT
None.
5. PUBLIC HEARING ON REDISTRICTING (THIRD HEARING)
 - 5.1 Called to order at 11:01 a.m. by Chairperson, Yvette Botello.
 - 5.2 Report from Davis Demographics re Potential Zone Adjustments -Michael Wilhelm briefed on the matter, stating that the District is under orders by Tulare County Elections Office, requiring that the District review the current boundary lines and population densities of the boundaries and, if appropriate, make adjustments of the current zones of the board members; Isaac Johnson is with Davis Demographics and has completed a report detailing the population densities in the various zones, along with a map reflecting exactly where the zones are; the report was delivered to all concerned prior to today's meeting; Michael

Wilhelm introduced Isaac Johnson and asked that he report to all present on his findings and recommendations as to what the District needs to do to be in compliance going forward.

Isaac Johnson reported that he is working with the District to review their current election zones to ensure equal distribution of same in order to be in compliance with state election law. Isaac Johnson referred to his map previously provided to all concerned and explained that all of the current election zones, based upon census blocks from the 2020 census and the population estimates for each one. With that information, Davis Demographics totals each section to provide a total population estimate for each section within the election zone. There is a variance of Sixty-Two Percent (62.00%) as indicated in the chart prepared by Davis Demographics, which identifies the variance between each election zone, there is a difference between the largest zone and the smallest zone; the maximum variance of Sixty-Two Percent (62.00%) is why the District is currently out of compliance; the District needs to get the numbers to Ten Percent (10.00%) or below in order to be in compliance with state election law, thereby requiring the District to make some boundary changes; Zone I has the smallest population total with approximately 7,300 residents, and Zone IV has the largest population total with approximately 13,589 residents. In order to be in compliance, the District needs to get each zone with a total population of approximately 50,000 for the entire community, requiring each zone to approximately 10,000 residents in order to be compliant. This next step, phase two, will be a presentation by Davis Demographics providing a few different scenarios for the board members' consideration and approval, which will be a simple exercise of changing the boundary lines. Isaac Johnson explained that the first step in this process is to use natural breaks in the geography for the new boundaries such as railroad crossings, major roads, water ways, trying to keep like neighborhoods and regions together. The second step Davis Demographics takes into consideration is where the current board members live, so as to avoid situations where the rezoning puts board members into the same zones causing them to run against each other.

5.3 Public Comments and Questions – None

5.4 Board Questions and Discussion – Michael Wilhelm reported that at the prior board meeting there was an appointment of Margie Davidian and Javier Quevedo to be a subcommittee, together with Michael Wilhelm, to interact with Isaac Johnson as this process moves forward to present and discuss the recommendations on revising the areas without putting two board members in the same zone.

5.5 Approval of Recommendations of Davis Demographics - Motion to approve the second phase by Davis Demographics was made by Javier Quevedo, seconded by Martha Swaim and approved.

6. GRANT APPLICATIONS, REPORTS AND INFORMATION

6.1 Grant Application submitted by Raffi Soghomonian on behalf of Cutler-Orosi Joint Unified School District, seeking funds to complete a lighting project which will enhance the public use of the facilities was discussed. Yvette Botello, Chair, expressed that this particular park is being highly utilized by the public, evidenced by residents of the community out walking and enjoying the area. Michael Wilhelm explained that this application is on the agenda for preliminary review by the board and the question is now whether or not the board would like to now invite someone from the school district to attend the next scheduled meeting and make a formal presentation for purposes of then approving or denying the request. Yvette Botello, Chair, offered to provide the invite to the school district.

Motion to approve the invite and further discussion of the application by Cutler-Orosi Joint Unified School District was made by Javier Quevedo, seconded by Kathy Grant and approved.

7. REPORT OF STEFANE LAWSON, BOARD CLERK

- 7.1 Upcoming Deadlines for November 2022 Election – Stefane Lawson reported that Tulare County Elections Office provided tentative dates for the upcoming nomination period, to wit, July 18 through August 12, 2022. Stefane Lawson will follow-up with Tulare County Elections Office on July 1 to confirm the tentative dates have been made official. Per Tulare County Elections Office, each of Yvette Botello, Javier Quevedo, and Martha Swaim will need to appear personally at the Tulare County Elections Office during the open nomination period to complete the necessary form(s).
- 7.2 Review of Records and Transition Update – Stefane Lawson reported on the status of her review and itemization of the non-financial records received from the prior Board Clerk, Irene Clements. Stefane Lawson will provide the board members with written details as to all records prior to the next board meeting, allowing the board members to determine what records need to be kept and approving what records may then be destroyed.
- 7.3 Questions and Answers with the Board – None.

8. OLD BUSINESS

- 8.1 Community Partners' Meeting – Michael Wilhelm explained that, if the board members decide to move forward with planning this event, because the students were such a great benefit at the last Community Partners' Meeting, waiting until school is back in session is the best time to calendar this event - late September or October; given the amount of lead time it took at the last event, Michael Wilhelm suggested that Stefane Lawson, Board Clerk, assist in the organization of the meeting. Yvette Botello, Chair, requested confirmation of the date of Dinuba Raisin Day Parade and Festival, and it was suggested that the Dinuba Raisin Day Parade and Festival is the last weekend of September. Yvette Botello, Chair, suggested scheduling the Community Partners' Meeting either September 17 or October 1; Michael Wilhelm suggested moving the date to October to allow involvement with the schools. Each of the board members will share a table as we go through the topics, so that it is different people involved in the various discussions, with five discussion groups, aiming to have approximately 40 people attending, which will get a real cross section of the community participating. Yvette Botello, Chair, confirmed that we also want to name the attendees as "Community Partners," with some type of badge or certificate identifying the attendees as "Community Partners." October 1, 2022 is the target date. Stefane Lawson and Margie Davidian are tasked with the organization of the event, and Stefane Lawson will confirm with the Dinuba Senior Center is available on October 1, 2022.
- 8.2 Report of Current Investment Account – Jana Spade reported the investment account is just under One Million and expects this will fluctuate a little more.
- 8.3 Adjustments to Investment Portfolio – Jana Spade reported there were substantial adjustments recently made to the investment account with Wells Fargo. Wells Fargo Financial Advisor, Chris Beeman, moved some investments into a more conservative status; Chris Beeman expects the return is still up over Ten Percent (10.00%) and is confident that the District will ride this out, having made those adjustments. Jana Spade advised that there is no need for action on the Adjustments to Investment Portfolio, as the investment account is still within the parameters of what the District provided to

begin with, the funds have simply been moved around a bit. Yvette Botello, Chair, requested confirmation of legal counsel, Michael Wilhelm, that we proceed without action, as the agenda identified this Section 8.3 as an action item. Michael Wilhelm explained that this item was identified as an action item, because if there is going to be a change on how the District structures the accounts, then action is required, but as Jana Spade already stated, the status of the account has already been approved by the board members.

- 8.4 Flash Report – Jana Spade reported finances are status quo. There is \$319,000.00 in Bank Of The West and just under One Million in the investment account.
- 8.5 Grant Status Report - Jana Spade reported there is ample funds available for any smaller grants.
- 8.6 Budget Status Report – Jana Spade advised there is nothing new to report.
- 8.7 Any Budget Adjustments Due to Operational Expenses – Jana Spade advised that there no adjustments to operational expenses.

9. NEW BUSINESS

- 9.1 New Ordinance to Update Board Wages – Jana Spade understood this item to be a topic at the April board meeting. Michael Wilhelm explained that it takes two meetings to approve an ordinance, stating that the District has ample time for discussion and approval by year's end; the first reading on the subject will be at the April board meeting.
- 9.2 Rules on Zoom Meetings After February 1, 2022 – Michael Wilhelm reported that after February 1, 2022, there is a structuring shift which now requires two prerequisites, if we want to continue to meet via zoom; the Governor has not withdrawn all state of emergencies, which is the first requirement; the second requirement is that the board members find that it is in the public health interest to meet via zoom; the findings have to be made within thirty (30) days of the meeting. April 14 would have to be the next meeting date, and April 17 is the date that the District must provide the new zones to Tulare County Elections Office; accordingly, April 14 must be our next meeting date. The board members discussed and agreed to have one more zoom meeting. Jordan Webster, Dinuba Fire Chief, shared that the City of Dinuba, their council meetings and planning commission meetings are all being held in person. Yvette Botello, Chair, Martha Swaim, Margie Davidian, and Javier Quevedo all expressed their preference of meeting by zoom; Kathy Grant prefers an in person meeting; by May 2022, the board meetings will be in person.
- 9.3 Setting April 14, 2022 Meeting – The next meeting of the Board will be April 14, 2022, at 11:00 AM by Zoom.
- 9.4 Adoption of Resolution 2022-3 - Resolution 2022-3 was moved by Javier Quevedo, seconded by Martha Swaim and approved. This allows the Board to conduct Zoom meetings through April 16, 2022.

10. MISCELLANEOUS COMMENTS/QUESTIONS – Board/Staff

Yvette Botello, Chair, reported on recent communications with Eddie Valero, whom she reported has been doing positive things for the community. Yvette Botello recently advised Eddie Valero of problems with the railroad tracks by the plant at Highway 63 were in terrible shape, and within two (2) weeks Eddie Valero had someone out there filling in the holes at the railroad tracks. Eddie Valero is working with the county to purchase property in Dinuba that will focus on behavioral health and homelessness, currently working on the contract with modifications to the building which will greatly assist the

community and northern Tulare County. Yvette Botello shared this information with the board members, suggesting that it would be in the interest of the District to assist in the focus on behavioral health and homelessness concerns for the benefit of the community.

Jordan Webster, Dinuba Fire Chief, reported that the medic students continue to do well in their programs. No changes have been received concerning the anticipated delivery of the ambulance purchased by the District, and the ambulance is still expected mid-June. Javier Quevedo, Vice Chair, asked Jordan Webster about the previously wrecked ambulance and if the fire department considered putting a new chassis onto the existing ambulance body. Jordan Webster explained that the fire department did explore that option, however, the wrecked ambulance has 130,000 miles on it, and the expense to take the existing ambulance body and put it onto a new chassis is not cost effective; the amount of use the ambulances get throughout their lifespan, it requires a total replacement to be reasonably cost effective.


11. CLOSED SESSION (BOARD ONLY – REVIEW OF STAFF - Government Code §54947)

- 11.1 Explanation of Closed Door Session – It was determined that a Closed Session was, in fact, not necessary at this March 17 meeting, as the board members had already addressed the applicable issues at the two prior meetings.

12. NEXT MEETING DATE: APRIL 14, 2022; TIME: 11:00 A.M.; PLACE: ZOOM

13. ADJOURNMENT: 11:35 A.M.

Respectfully Submitted,



Stefane Lawson, Clerk of the Board
Alta Healthcare District