

ALTA HEALTHCARE DISTRICT MINUTES  
TELECONFERENCE ON ZOOM

MEETING DATE: TUESDAY APRIL 21, 2020  
TIME: 12:00 NOON  
SHELTER IN PLACE: ALL BOARD MEMBERS AND STAFF WILL APPEAR THROUGH ZOOM  
ATTENDANCE: YVETTE BOTELLO, JAVIER QUEVEDO, MARTHA SWAIM, MARGIE DAVIDIAN, KATHY GRANT AND MIKE WILHELM (OTHERS IN ATTENDANCE AS NOTED BELOW)

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1. CALL TO ORDER – At 12:04 Yvette Botello, Chair
2. ATTENDANCE – It was noted that Cliff Bressler and Irene Clements were not able to sign on to the meeting and so it was agreed to proceed without them since the entire Board was on.
3. CONSENT CALENDAR
  - 3.1 **Minutes.** Approval of Minutes of February 6, 2020.
  - 3.2 **Financial Report.** Approval of 4th Quarter of 2019 Financial Report.

The consent calendar was approved by motion by Margie Davidian, second by Javier Quevedo, approved.

4. PUBLIC COMMENT

Albert Cendejas appearing on behalf of CSET, reported on its efforts to provide food to seniors during the pandemic through their Meals on Wheels program. He provided a phone number to call if anyone was aware of any senior in need of food while sheltering in place, 1-800-321-2462. There enrollment had increased from 300 seniors being served to over 1000. He also took the opportunity to report on their use of the grant from Alta to provide meals to seniors in the Alta district. CSET was invited to apply for additional funding.
5. GRANT REQUESTS/REPORTS
  - 5.1 **Open Gate Ministries.** A report by Roger Neufeld on the use of the grant awarded to Open Gate Ministries this past year.

Roger Neufeld reported on the use of the \$40,000 previously provided to Open Gate Ministries. The funding was primarily used to expand their food distribution to families in need.

- 5.2 **Open Gate Ministries.** Roger Neufeld to present grant application for \$120,000 over a 3 year period of \$40,000 a year and presenting a detailed budget as to the planned use of the funds.

Roger Neufeld and Cheryl Jackson appeared on behalf of Open Gate Ministries to present a request for the upcoming year. Due to the pandemic they had altered the request from \$40,000 a year for three years to \$80,000 now. The funds were needed to fund expanded demand for food distribution and to keep the family shelter open. After discussion focused on the shelter a motion was made by Kathy Grant, second by Javier Quevedo, to provide \$80,000 to Open Gates Ministries (\$40,000 for food distribution and \$40,000 for shelter expenses), approved. Mike Wilhelm will send out an appropriate grant letter.

- 5.3 **Budget Adjustment.** Consideration of budget adjustment if Open Gate Ministries grant is approved. Cliff Bressler.

In light of the increase in spending for the fiscal year, the Board voted to increase the grant budget by \$80,000 to cover the Open Gate Ministries Grant. Motion by Martha Swaim, second by Kathy Grant, approved.

[At this point Kathy Grant exited the meeting]

6. OLD BUSINESS

6.1 **Sale of Metlife Shares.** Report by Chris Beeman Bressler on sale of Metlife shares.

Chris Beeman of Wells Fargo, the Districts investment advisor, informed the Board that at long last the Metlife shares had been liquidated for \$91,000 and reinvested. He also reported on the status of the investment account due to the pandemic. Since the first of the year the account was down about 8% but was showing signs of recovery. Overall, since the start of the fiscal year, the earnings exceeded the 6.5% goal despite the recent downturn. Wells Fargo had rebalanced the account some to protect the principal during the downturn.

6.2 **Kaweah Delta.** Update on discussions with Kaweah Delta by Mike Wilhelm. Information:

Mike Wilhelm reported that the meeting with Kaweah Delta was being put off until a true face to face meeting could be set up. He did report that the initial conversations with Kaweah Delta over a proposed JPA looked promising and that was the topic currently being discussed. He emphasized that any final decision was in the hands of the Board and all he was doing was working on a proposal to present to the Board. The goal was to keep the District independent and functioning while forming a JPA to deal with Kaweah Delta's construction needs. Also, if a JPA is to be formed, to assure that benefit also flowed into the Alta district. The goal here would be to expand urgent care services and hours.

6.3 **Investment of District Funds.** Review of current investments portfolio at Wells Fargo by Chris Beeman.

See above 6.1

6.4 **CSET.** A report by Albert Cendejas on the use of the Grant provided to CSET this past year.

See above under Public Comment.

7. NEW BUSINESS

7.1 **Name Plates.** Approval of purchase of name plates for Board by Yvette Botello.

Yvette had ordered name plates for the Board members at a cost of \$160 plus tax. The bill now included two late fees. Motion was made by Margie Davidian, second by Martha Swaim to approve paying for the name plates. It was suggested that Cliff Bressler push back on the late charges which appeared excessive.

7.2 **Renewal of Crime Policy.** Approval of policy quote from Travelers Insurance.

Travelers quoted \$1,059 for the one-year renewal of the District's crime policy (April 20, 2020 to April 20, 2021) and an additional \$104 to cover the gap period of March 15, 2020 to April 20, 2020. Motion by Martha Swaim, second by Javier Quevedo to approve the payment, approved.

- 7.3 **Renewal of General Liability Policy.** Approval of renewal from BETA of General Liability and Directors and Officers Insurance.

Beta Healthcare Group provided premium amounts for renewals of two separate policies. The all-risk general liability insurance was \$2,625 (for the 2020-2021 fiscal year). The directors' and officers' insurance was \$6,351 (for fiscal year 2000-2021). Motion by Javier Quevedo, second by Martha Swaim, approved.

- 7.4 **Action to Assist in Combating the Coronavirus Spread.** Review steps the District can take to help in limiting the spread of the virus locally.

Discussion was had on ways in which the District could assist the communities in dealing with issues related to the pandemic. Board agreed to check with the police departments, fire department, health centers and doctors before the next meeting and come with ideas to address the pandemic.

- 7.5 **Budget Adjustment.** Consideration of budget adjustments necessary to fund any pending bills or cover any additional items approved at this meeting.

In order to cover additional administrative expenses approved above and some additional billings that had come in, a motion was made to increase the budget by \$25,000 to cover administrative and operational costs of the District. Motion by Margie Davidian, second by Martha Swaim, approved.

8. NEXT MEETING (Tentative): DATE: 5/14/2020; TIME: 12:00 Noon PLACE: DINUBA PUBLIC LIBRARY/DINUBA FIRE STATION OR ZOOM TBD.

9. ADJOURNMENT 1:34 pm

RESPECTFULLY SUBMITTED



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MIKE WILHELM, ATTORNEY FOR THE BOARD