



Dinuba Fire Department Chief Jordan Webster provides comment on previous agenda discussions. Chief Webster asks for clarification on how and where future Alta Healthcare District Agendas should be posted. The board agrees that it is to be posted at the location will be held, Dinuba City Hall, and Dinuba Post Office. Interim Clerk of the Board Adriana Macias will coordinate with Chief Webster on posting future agendas. Chief Webster follows up on the office space inquiry for the board, and District Counsel Peltzer advises that while his office is providing Administrative services, a space is not necessary, but maybe when a permanent clerk is hired.

Chief Webster offers an update on the status of future EMT trainees. He advises that there will not be any new trainees for the remainder of the calendar year. Chief Webster continues that the current trainees still need some of the funds from the EMT trainee grant to finish up their course, which he will provide an exact dollar amount to CFO Spade. He follows up that comment with the request to place an agenda item for the March meeting to introduce the two EMT trainees; one which has completed his training and is a solo paramedic and the other which is only hours away from completing his courses. Chief Webster also requests an item for the March meeting to present a grant application for a large-scale project to the board.

District Counsel Peltzer acknowledges that the CSet Senior meal/Meals on Wheels grant application was received but was overlooked when finalizing the January agenda. Counsel Pelter offers an option to add a resolution to allow the board to vote on the CSet application.

**Motion to add Resolution 2023-01 for CSet Grant Application, Vice Chair Quevedo and 2<sup>nd</sup> by Director Davidian. Adopted 4-0.**

Resolution 2023-01, CSet Senior meal/Meals on Wheels 12-month, \$73,992 grant application presented by Counsel Peltzer.

**Motion to Approve subject to clarification on number of meals and residents being served, Director Davidian and 2<sup>nd</sup> by Director Swaim. Adopted 4-0.**

## 5. GRANT APPLICATIONS, REPORTS AND INFORMATION

5.1 Monson Sultana Superintendent provided financial breakdown to CFO Spade. Report satisfied.

5.2 Proteus' Randy Espinoza responded to CFO Spade's request for a grant usage update stating that the funds had not been used. Ms. Espinoza stated that there had been a change leadership along with a possible change in the design to the project the grant was to fund. The board determined that they would request the funds be returned since the project was on hold without an exact plan and re-start date. Keep on agenda for a status report on return of funds.

**Motion to request grant funds be returned with the option to reapply when project is ready to commence Vice Chair Quevedo, 2<sup>nd</sup> by Director Swaim. Adopted 4-0.**

5.3 Family Healthcare Network's CAO dela Vega Cardoso spoke to Counsel Peltzer about the initial grant application submitted prior to the January meeting. She stated that many items on the list were aspiring plans if funds were to come available. Ms. Cardoso offered to regroup with FHCN to review the projects that already in the process, in the coming weeks. She will then meet with Counsel Peltzer in February to discuss with the

intention to present an updated grant application for a large-scale project at the March meeting. Keep on agenda.

6. OLD BUSINESS – Executive Team Service Contracts – Counsel Peltzer
  - 6.1 Revised Legal Services Contract for Clerk/Administrative Services presented by CFO Spade which was previously discussed and approved at the November 2022 meeting. **Motion to approve Chair Botello signature on Amended Contract by Director Swaim and 2<sup>nd</sup> by Director Davidian. Adopted 4-0.**
  - 6.2 Chief Fiscal Officer Contract for CFO Spade presented by District Counsel Peltzer which was previously discussed and approved at the November 2022 meeting. **Motion to approve Chief Fiscal Officer Contract by Vice Chair Quevedo and 2<sup>nd</sup> by Director Swaim. Adopted 4-0.**
  
7. FINANCIAL REPORTS – CFO Spade
  - 7.1 Report of Current Investment Account in good standing.
  - 7.2 Flash Report as expected.
  - 7.3 YTD Budget to Actual as expected.
  - 7.4 Grant Status Report is up to date. CFO is continuing to follow up on Proteus and Monson Sultana.
  - 7.5 Budget Status Report as expected except for the Clerk of the Board budget, but it is expected to balance out because the legal counsel costs should decrease.
  - 7.6 Budget Adjustments- No adjustments to report at this time. CFO Spade advises that the districts auditors will attend the next meeting to present the audit to the board and request the item be added to the March agenda along with an item for CFO Spade to present a budget preview for the coming fiscal year. **Motion to approve financial reports by Vice Chair Quevedo and 2<sup>nd</sup> by Director Swaim. Adopted 4-0.**
  
8. MISCELLANEOUS COMMENTS/QUESTIONS – Board/Staff  
District Counsel Peltzer moves for the Board to approve Resolution 2023-02 as Official Board Recognition of the work Clerk of the Board Stefane Lawson has provided to Alta Healthcare District over the last year. **Motion to approve Resolution 2023-02 by Vice Chair Quevedo and 2<sup>nd</sup> by Director Swaim. Adopted 4-0.**
  
9. NEXT MEETING: Thursday, March 16, 2023, at 11 AM  
Location – Dinuba Fire Department (Information)
  
10. ADJOURNMENT 12:16 P.M.- Yvette Botello, Chair

Respectfully Submitted



Adriana Macias, Interim Clerk of the Board  
Alta Healthcare District