

ALTA HEALTHCARE DISTRICT
REGULAR BOARD MEETING

MEETING DATE: THURSDAY, JANUARY 18, 2024
TIME: 11:00 A.M.
PLACE: DINUBA FIRE DEPARTMENT, 496 East Tulare Street, Dinuba, CA 93618

MISSION: WE EXIST TO ENHANCE THE PHYSICAL AND MENTAL HEALTH OF ALL RESIDENTS OF THE DISTRICT FROM CONCEPTION TO FINAL PASSING

1. CALL TO ORDER – The meeting was called to order at 11:11 a.m. by Vice Chair, Javier Quevedo.

2. INTRODUCTION OF BOARD MEMBERS, STAFF AND GUESTS

BOARD ATTENDANCE

| | | | |
|----------|-----------------|------------|---------|
| AREA I | JAVIER QUEVEDO | VICE CHAIR | PRESENT |
| AREA II | KATHY GRANT | | PRESENT |
| AREA III | YVETTE BOTELLO | CHAIR | ABSENT |
| AREA IV | MARTHA SWAIM | | PRESENT |
| AREA V | MARGIE DAVIDIAN | | PRESENT |

STAFF

| | | |
|----------------------------|----------------|---------|
| CHIEF FISCAL OFFICER | JANA SPADE | PRESENT |
| DISTRICT COUNSEL | ALEX PELTZER | PRESENT |
| INTERIM CLERK OF THE BOARD | ADRIANA MACIAS | PRESENT |

GUESTS

| | |
|----------------------------|----------------------------------|
| Greg Chastain, DFD Captain | City of Dinuba – Fire Department |
| Marla Borges, CPA | M. Green and Company LLP |

3. PUBLIC COMMENT (Limited to 3 minutes per speaker)

No public comment.

4. ANNUAL ORGANIZATIONAL MEETING

4.1 Election of Chair for 2024

Motion to approve 2024 Chair appointment of Yvette Botello by Director Swain, 2nd Director Grant, Approved 4-0.

4.2 Election of Vice Chair for 2024

Motion to approve 2024 Vice Chair appointment of Javier Quevedo by Director Swain, 2nd Director Davidian, Approved 4-0.

4.3 Review of District Policies

Counselor Peltzer reviewed Policy II, Policy IV, and Policy V. The board agreed that Policy V should be further reviewed and updated. **Keep on agenda for next meeting.**

4.4 Sexual Harassment and Ethics Training

Counselor Peltzer discussed responsibility of the board of directors to complete Ethics Certification bi-annually. Sexual harassment training was a requirement of the hospital district association that the district is no longer a member of. Counselor Peltzer advised that the district does not have employees so is not required to complete a sexual harassment training. Should the board feel

sexual harassment should be addressed, that non-requirement may change.

4.5 Form 700

Interim Clerk Macias reminded the board that their Form 700 is due in April.

5. CONSENT CALENDAR

5.1 Approval of October 19, 2023 Minutes– Board Clerk

Motion to approve October 2023 Minutes by District Swaim, 2nd Director Grant, Approved 4-0.

6. GRANT APPLICATIONS, REPORTS, AND INFORMATION

6.1 Family Healthcare Network – Grant Update

Chief Fiscal Officer Spade sent a follow up letter to Family Healthcare Network CAO Marisol De La Vega Cardoso regarding the amended terms of the Behavior Health Provider Grant. The board agrees that the request to hire Associated Clinical Social Worker rather than a Licensed Clinical Social Worker is not a significant difference that would require the board to reconsider the grant funding. CFO Spade to obtain hired individual's contract prior to funding.

7. OLD BUSINESS – STRATEGIC PLANNING – Clerk Macias

7.1 Update Grant Application Process

- Application and Submission Process

Counselor Peltzer presents an updated grant application that includes an instructional page for the application and the submission requirements.

Motion to approve Updated Grant Application and Process by Director Grant, 2nd Director Swaim, Approved 4-0.

7.2 AED Notice – Responses

Interim Clerk Macias advised that AED recipients have not responded to the notices that were mailed out at the end of December. Update will be provided when one is available.

8. FINANCIAL REPORTS – CFO Spade

8.1 Audit Report for 2022-2023

Marla Borges, CPA of M. Green and Company LLP presented the District's annual audit for fiscal year 2022-2023 including their unmodified opinion. All financials agree and there was an increase of \$100,000 in assets. The auditors suggest adding a second person to review financial records after CFO Spade has done her part.

Motion to accept 2022-2023 Annual Audit by Director Swaim, 2nd Director Davidian. Accepted 4-0.

8.2 Report of Current Investment Account

8.3 Flash Report

8.4 YTD Budget to Actual

8.5 Grant Status Report

8.6 2023-24 Budget Status Report

8.7 Budget Adjustments

No adjustments required; No action taken.

9. CLOSED SESSION - Board to adjourn to Closed session for the following Matters

9.1 No Items

10. MISCELLANEOUS COMMENTS/QUESTIONS – Board/Staff

- 10.1 Correspondence Review
 - EDD Notice
 - CalPERS Notice – Alta Local Hospital District
- 10.2 Update on E-Mail/iPad issues

11. NEXT MEETING: Thursday, March 21, 2024, at 11 AM
Location – Dinuba Fire Department

12. ADJOURNMENT 12:26pm – Javier Quevedo, Vice Chair

CERTIFICATION: THIS IS TO CERTIFY THAT THE ORIGINAL AGENDA WAS POSTED AT THE DINUBA BRANCH LIBRARY BY 11 AM January 15, 2024.

IF ANYONE WANTS COPIES OF ANY OF THE REFERENCED BOARD MATERIALS THEY MAY CONTACT THE INTERIM CLERK OF THE BOARD, ADRIANA MACIAS AT 559-372-2400 OR clerk@altahcd.com.

Respectfully Submitted,



Adriana Macias, Interim Clerk of the Board
Alta Healthcare District